



**College of Liberal Arts and Sciences
Senate Meeting Minutes
September 19, 2016 ▪ 3:15 pm ▪ Fulton Center 2490**

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:23 PM
- II. Senators introduced themselves.
- III. Approval of April 18, 2015, 2016 Minutes
 - a. Motion to accept the minutes
 - b. Jackie Wheeler moved to accept, Monica Gaughan seconded the motion. 16- Approved; 0- opposed; 0- abstentions
- IV. Dean's Report
 - a. CLAS Administrative/Development/Finance/Advising offices relocating to Armstrong Hall and the adjacent library will house the Department of English. The move is expected to be completed in Fall 2017
 - i. The first floor will be designed as a student area to include the following: Student Advising and Permanent Financial Aid Officers.
 - ii. Gathering financial aid and advising resources in a single place with an open and inviting environment has proven to be effective with recruitment as well as retention. This is particularly important for first year students since about 50% of our students change major during the first year and a significant number drops out of university. Advising for students in their 4th semester or beyond will be handled by the individual units.
 - b. The Hiring Plan for CLAS has two phases. CLAS funding approx. 20 lines (retirements) and CLAS requested 20 additional lines from the provost.
 - c. Last year's Tenure/Tenure-Track hires on the hiring plan, offers were made to the entire list.
 - d. Retention of faculty
 - i. The philosophy of President Crow is to retain faculty
 - ii. CLAS pays (and budgets) for retentions of these faculty
 - iii. 40 people were retained during AY15-16
- V. Curriculum Committee Report
 - a. Motion to accept the report
 - b. Jackie Wheeler moved to approve, Steven Reynolds seconded the motion
16- Approved; 0- opposed; 0- abstentions
- VI. New Business
 - a. A decision has not yet been made to switch to a new platform, Canvas, and move away from Blackboard.
- VII. Adjournment
 - a. Stefania Tracogna requested a motion to adjourn the meeting at 4:22 PM
 - b. Andrzej Czygrinow moved to accept, Brenda Baker seconded the motion.



**College of Liberal Arts and Sciences
Senate Meeting Minutes
October 24, 2016 • 3:15 pm • Fulton Center 2490**

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:18 PM

- II. Dean's Report
 - a. Units/depts. in CLAS have received information regarding the merit raises exercise which is underway. This is an annual review of faculty and staff for 2015. Chairs/Directors will make recommendations to the deans, which will be reviewed and recommendations will be based on a percentage of the pool of resources. Notification and amount will be sent to recipients and take effect Jan. 2, 2017.

 - b. Phase Two of the Hiring Plan for CLAS was announced and the provost will cover approximately 20 additional lines. This puts us in the mid 40's for hiring lines. CLAS will focus on:
 - i. Target diversity hires. The number of faculty of color are small in applicant pools.
 - ii. CLAS plans on targeting hire of underrepresented minority groups, allocating one in each division.

- III. Special Guest, Kevin Beyer, CLAS Manager of Information Technology, answered questions regarding the email migration system which took effect Oct. 24, 25, & 26.

- IV. Approval of September 19, 2016 Minutes
 - a. Motion to accept the minutes
 - b. Sybil Thornton moved to accept, Lee Bebout seconded the motion. 22- Approved; 0- opposed; 0- abstentions

- V. Curriculum Committee Report
 - a. Motion to accept the report
 - b. Sybil Thornton moved to approve, Mark Schmeackle seconded the motion
22- Approved; 0- opposed; 0- abstentions

- VI. Announcements
 - a. Event - ASU Committee for Campus Inclusion Education Conference Nov. 1, 2016. (Monica Gaughan)
 - b. ASU Libraries - Panel discussion about knowledge mobilization and open access and how they can complement one another to ultimately advance the mission of the New American University. The event is set to take place Tuesday, Oct. 25, from 1-3 p.m., in Hayden Library, room 133.
 - c. Dissatisfaction with the ASU Travel system, Concur, will be discussed at the University Senate. (Peter Goggin).
 - d. Department of English will be moving to the library, adjacent to Armstrong Hall, Fall 2017. Senator, Jackie Wheeler, stated growing concerns from faculty the facility does not have enough space to adequately house the department's numerous faculty and students.

- VII. Adjournment
 - a. Stefania Tracogna requested a motion to adjourn the meeting at 4:38 PM
 - b. Sybil Thornton moved to accept, Lee Bebout seconded the motion.



**College of Liberal Arts and Sciences
Senate Meeting Minutes
November 21, 2016 • 3:15 pm • Fulton Center 2490**

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:17 PM

- II. Approval of October 24, 2016 Minutes
 - a. Motion to accept the minutes
 - b. Jackie Wheeler moved to accept, Monica Gaughan seconded the motion. 19- Approved; 0- opposed; 0- abstentions

- III. Dean's Report
 - a. We are anticipating some shifts in research funding, in some areas, with the outcome of the presidential election.
 - b. The agenda of President Elect Trump is unclear.
 - c. ASU has approximately 10K international students and we will make them feel as welcome as possible.
 - d. ASU may need to make changes in our student recruitment. Especially those in California.
 - e. ASU is keeping an eye on students who are negatively affected due to the outcome of the election. Faculty expressed concern some students are not handling it well. Students are questioning who they can trust. Faculty do not feel a strong adult presence is available to reassure them they will not be deported. Action from President Crow and the Provost Office needs to be more defined.
 - f. Strong concern DACA (Deferred Action for Childhood Arrivals) will be gone when the change in the administration takes effect in the White House. What can ASU do to advise and support our international students?
 - g. Dean Kenney encouraged faculty to send whatever message they feel will assist/help/support their students regarding their concerns and will also communicate faculty concerns to the provost and president.
 - h. The School of Social Transformation has penned *An Open Letter to Our Students from ASU Faculty*, it's a Statement on behalf of Concerned ASU Faculty to ASU students. It will be sent to CLAS Senators for signature and feel free to forward to any faculty you think might be interested in joining the statement.

- IV. Curriculum Committee Report
 - a. Motion to accept the report was not unanimous with one objection to ABS 357 Society and Drugs. This course name is too similar to School of Social Transformation course JUS 222 Drugs and Justice. After reading the syllabus for ABS 357 and its relation to health, Senators suggested adding the word "Health" to the course title.
 - b. LaDawn Haglund moved to approve the remaining Curriculum Committee Report, Sybil Thornton seconded the motion 19- Approved; 0- opposed; 0- abstentions

- V. Announcements
 - a. Sybil Thornton, School of Historical, Philosophical & Religious Studies will retire Dec. 31, 2016.

- VI. Adjournment
 - a. Stefania Tracogna requested a motion to adjourn the meeting at 4:00 PM
 - b. Jackie Wheeler moved to accept, Lee Bebout seconded the motion.



**College of Liberal Arts and Sciences
Senate Meeting Minutes
January 23, 2017 • 3:15 pm • Fulton Center 2490**

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:20 PM

- II. Approval of November 21, 2016 Minutes
 - a. Motion to accept the minutes
 - b. Mark Schmeackle moved to accept, Rogier Windhorst seconded the motion. 20- Approved; 0- opposed; 0- abstentions

- III. Dean's Report
 - a. Kevin Beyer, CLAS Manager of Information Technology, answered questions regarding the Two-Factor Authentication effective January 2017. For information, this is the link: <http://links.asu.edu/two-factor> He discussed the tools you can use to access ASU login. One tool is purchasing a fob for \$20 for those that do not use smart phones. If you need help you can contact the Help Center (855)258-5080.
 - b. Arizona State legislator introduced legislation to ban the use of taxpayer money to fund overt social justice coursework in state schools. The bill did not receive a hearing and indicates this will be the end of the bill. President Crow is working closely with the legislature.
 - c. CLAS divisional deans are reviewed in their fourth year and the evaluation is summarized in the provost office. Dean George Justice will return to full-time faculty in the Dept. of English effective July 1, 2017.
 - d. The Dean of Humanities position has not yet been determined if an external search will be conducted or if an interim dean will serve until a full search is established.
 - e. Progress continues with CLAS Administrative/Development/Finance/Advising offices relocating to Armstrong Hall, Spring 2018. The entire first floor will be dedicated to students with approximately 40% of the advisors within the three divisions will be located on the first floor, 60% remaining in units. The second floor will be administrative offices.

- IV. Curriculum Committee Report
 - a. Motion to accept the report
 - b. Leif Jonsson moved to approve, Eric Kostelich seconded the motion 20- Approved; 0- opposed; 0- abstentions

- V. Adjournment
 - a. Stefania Tracogna moved to adjourn the meeting at 4:05 PM



**College of Liberal Arts and Sciences
Senate Meeting Minutes
March 13, 2017 ▪ 3:15 pm ▪ Fulton Center 2490**

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:20 PM

- II. Approval of January 23, 2016 Minutes
 - a. Motion to accept the minutes
 - b. Jackie Wheeler moved to accept, Mark Schmeackle seconded the motion. 22- Approved; 0- opposed; 0- abstentions

- III. Curriculum Committee Report
 - a. Motion to accept the report
 - b. Mark Schmeackle moved to approve, Jackie Wheeler seconded the motion 22- Approved; 0- opposed; 0- abstentions

- IV. Nominations were submitted for the upcoming open seat - CLAS Senate Presiding Officer Elect. The names are as follows:
 - a. Monica Gaughan, School of Human Evolution and Social Change
 - b. LaDawn Haglund, School of Social Transformation
 - c. Jackie Wheeler, Department of English
 - d. Megan Pratt, School of Social and Family Dynamics

- V. Announcement
 - a. Helen Ossipov, Chair of the Open Access Task Force, announced a motion on Open Access Policy has been presented to the University Senate: Senate Motion #2017-46 <https://usenate.asu.edu/motions/2017-46>. The University senate will vote on the motion on March 27th. Questions on this motion can be sent to Helen Ossipov at Helen.Ossipov@asu.edu. More information about Open Access Task Force can be found at <https://usenate.asu.edu/committees/open-access-task-force>.

- VI. Adjournment
 - a. Stefania Tracogna moved to adjourn the meeting at 4:00 PM

College of Liberal Arts and Sciences
Senate Meeting Minutes
April 10, 2017 • 3:15 pm • Fulton Center 2490

- I. Call to Order
 - a. Stefania Tracogna called the meeting to order at 3:20 PM

- II. Approval of March 13, 2017 Minutes
 - a. Motion to accept the minutes
 - b. Mark Schmeackle moved to accept, Monica Gaughan seconded the motion. 23- Approved; 0- opposed; 0- abstentions

- III. Dean's Report
 - a. Dean Kenney asked for feedback if he were to disband the "Dean's Strategic Planning and Academic Resources Advisory Council" and instead, bring these topics to CLAS Senate for discussion/strategic planning. One Senator suggested to keep it because its purpose is for advisory to the dean. The financial component is important for faculty to have input.
 - b. FY 18 Hiring Plan – Between retirements/resignations, and combining the provost resources, CLAS had 45-50 hires. But, there were unplanned hires which put us at 68. Over 1/3 are partner accommodations. CLAS held \$1M at the beginning of the planned year for partner hires and we've used it.

- IV. Curriculum Committee Report
 - a. Motion to accept the report
 - b. Jackie Wheeler moved to approve, Huaiyu Chen seconded the motion 23- Approved; 0- opposed; 0- abstentions

- V. New Business
 - a. Monica Gaughan, LaDawn Haglund and Jackie Wheeler, accepted nominations as the next CLAS Senate Presiding Officer-Elect. Ballots were collected – 10 in favor of M. Gaughan, 7 in favor of L. Haglund, 6 in favor of J. Wheeler. Monica Gaughan accepted the position of CLAS Senate Presiding Officer-Elect.

- VI. Adjournment
 - a. Stefania Tracogna moved to adjourn the meeting at 4:05 PM
 - b. LaDawn Haglund moved to accept, Leif Jonsson seconded the motion.

Office of the Dean