

## Schedule of ASU Academic Personnel Actions for Academic Year 2022-23

Academic Personnel Action from Unit	Unit files due to dean's office	College files due to provost's office	Notification deadline	Notes
<b>Promotion and Tenure Recommendation*</b>	September 19, 2022	December 2, 2022	May 12, 2023	Submit preliminary portfolios by September 6, 2022.
<b>Sabbatical Leave Applications</b>	October 7, 2022	January 15, 2023	December 15, 2022	If approved, leave effective during 2023-24. Make sure prior sabbatical reports have been filed.
<b>Progress Toward Tenure</b>	December 5, 2022	N/A	N/A	Required for all tenure-track faculty not going through Probationary or Promotion & Tenure Review
<b>Evaluation of Probationary Faculty *</b>	December 2, 2022	March 1, 2023	May 12, 2023	"Probationary Review"
<b>Review for Renewal of Multi-Year Appointments*</b>	January 4, 2023	March 1, 2023	May 12, 2023	
<b>Promotion of Non-Tenure Eligible Faculty and Academic Professionals*</b>	January 4, 2023	March 1, 2023	May 12, 2023	"Fixed-term promotion"
<b>Evaluation of Conditional Contracts</b>	March 1, 2023	March 1, 2023	April 10, 2023	For 2022-23 Probationary candidates who were issued a conditional contract
<b>Annual Performance Evaluations for Faculty/Academic Professionals</b>	March 31, 2023	N/A	March 30, 2023	Watch for memorandum from The College dean's office detailing timeline and process for annual review.

(see <https://provost.asu.edu/academic-personnel/personnel-processes> for corresponding process guides)

\* By August 1, 2022, notify The College Office of Academic Personnel of all anticipated actions in this category including candidate name, current rank, & unit.