

**The College of Liberal Arts and Sciences
Senate Meeting Minutes
September 14, 2020
3:15 pm ▪ via Zoom**

- I. Call to Order
Eric Kostelich called the meeting to order at 3:15 p.m. Introductions of the faculty because over a third of senators are new and our name tags would normally list our units.
- II. COVID-19 Testing Updates
Dr. Neal Woodbury, School of Molecular Sciences, Biodesign Center for Innovations in Medicine, and Interim Executive Vice President of Knowledge Enterprise was scheduled to present however due to a family emergency had to postpone. Dr. Woodbury will be rescheduled.
- III. Dean's Report
 - A. Roles and expectations of The College Senate, which represents 1,583 faculty and 29,000 students on campus and online, filling 90,000 seats in 3,000 courses.
 - B. Accommodations to work from home requested by staff and 700 of 1,583 faculty under ADA (100% granted) and CARES Act (96% granted)
 - C. Budget decentralization means that units and The College gave 2% (\$5 million) back to the Provost, permanently. No one has been laid off, but there are no new hires for retirements, etc. No furlough or pay cuts this Fall. 100% of academic salaries are paid by on-campus tuition. Fall enrollments are the most crucial because they are always larger than spring enrollments. The three dates the administration was watching were 8/20, 8/25 (when payments start to be due), and 9/9 (21st day, when refunds decrease). On-campus enrollment is down 1%, while online has increased 20-25%. Out-of-state enrollment is stable, while among international students, 1,400 have enrolled but are unable to enter the US. The College has put in a hiring plan for 19 positions, including 7 targeted diversity hires, 6 leadership positions, with all positions paid by The College; there is no schedule yet.
- IV. Senate Bylaws
 - A. Senators should familiarize themselves with the bylaws, especially the wide remit in section VI for faculty governance and academic quality in The College. There are 6 committees, and the work of the Curriculum Committee, which forwards a monthly report on which Senators vote, represents the beginning of a 7-step process in faculty governance after the preliminary review by the Dean's office. The chair of the Curriculum Committee, Don Jones, was present.

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- V. Curriculum committee report
 - A. Approved -33; opposed-0; abstentions-0

- VI. Approval of April meeting minutes.
 - A. Motion to accept the minutes. Approved-29; opposed-0; Abstentions-4

- V. Announcements
 - A. Crystal Bryce, SSFD, raised the issue of faculty burnout over dealing with online teaching from home, with children and elder care. The Dean of Students has been effective in improving student resources, but faculty lack an office for their needs. The Senate Presiding Officer will raise this on the Personnel Committee of the University Senate, and we can raise with the Associate Dean of the Faculty, Linda Luecken.

 - B. Wei Li, SST, reported on the ASU Community of Care Coalition YouTube Town Hall from 9/11/20 on <https://www.youtube.com/watch?v=ZeDPiTui5v0> .

- VIII. Meeting adjourned at 4:15 p.m.

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The College of Liberal Arts and Sciences
Senate Meeting Minutes
October 12, 2020
3:15 pm ▪ via Zoom

- I. Call to Order
Eric Kostelich called the meeting to order at 3:15 p.m.

- II. Dean's Report
 - A. Hiring: The College submits two hiring plans. The first plan is for 19 lines; it is based on retirements and includes \$1.5m from 2019. Only 6 leadership lines have been approved. It also includes 2-3 diversity and partner hires. The second plan is clusters of 3 diversity hires in each division, and is based on online growth, which has increased (campus enrollment is flat, which is good because it did not decline). The College held back 12 resignation hires, but units are now being cleared to do some replacements hires for staff. Non-tenure track hiring is a separate request through the dean's office, and requests for lecturers need guaranteed enrollment.
 - B. The College is working with KE (Knowledge Enterprise) to rebuild capacity to pursue interdisciplinary federal grants after Kenro Kusumi left to direct SoLS. Faye Farmer embedded in The College from KE and recommended hiring senior staff to prepare unit and center grants. The College is currently making first two hires on a 5-year plan.
 - C. JEDI (Justice, Equity, Diversity, & Inclusion) Committee, with 4 members from each division, including non-tenure track faculty, recommends hiring an associate dean for diversity. Please send ideas to Associate Dean of the Faculty Linda Luecken.
 - D. Researchers still have problems using Workday Software getting budget updates for grants. Recommends going to divisional deans and working with Tricia Quitmeyer, Executive Director of Budget and Financial Services in The College.
 - E. The deadline for nominations in the internal Provost search is October 19, with a hire by Thanksgiving, so that the incoming provost can shadow Mark Searle for the spring.

- III. Faculty questions.
 - A. Questions over changes due to COVID continue to arise in the units. They affect work and research momentum, conferences and networking. Some units have better instructional design resources for online teaching, which take time to learn. Women feel they are at a particular disadvantage when there are children at home. This was addressed by [The New York Times](#) recently.
 - B. Tenure clock extensions - faculty have the option to apply for the usual good cause extension. Delayed tenure clocks hold up pay and other perks, however, and create

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additional inequity for women. Start-up funds are generally for 3-5 years and can be extended. The removal of fall and spring breaks from the academic calendar causes a pile-up of work for faculty teaching A and B courses, without sufficient time to hand in final grades before the next session starts.

IV. Senate Bylaws

A. The bylaws outline the work of the Curriculum Committee and The College Senate in the beginning of a 7-step process in faculty governance after the preliminary review by the Dean's office. Yet the [Provost's website](#) states that "approvals given during this [review] process should be considered approval to plan for future implementation." We would like to change this language to: "Approvals given during this process should be considered permission to submit a full proposal for faculty approval." The place of The College Senate at the beginning of this process is also missing from the [spreadsheet](#) outlining the approval process, which appears to begin with CAPC, the University Senate's curriculum committee. Dean LePore explained the increasingly thorough pre-approval process. We should contact Fred Corey and Libby Wentz to suggest these changes.

V. Curriculum Committee Report

A. With the removal of the SCETL MA Classical Liberal Education and Leadership from the consent agenda: Approved -30; Opposed-0; Abstentions-0.

1. The SCETL MA will be sent back to the Curriculum Committee with Hilde Hoogenboom's questions about how to continue a newly established MA that already lacks graduate courses and faculty, at the same time as on the consent agenda, SCETL has been approved for 3 new undergraduate courses. SCETL's senator Kent Wright asked for detailed written comments. Dean LePore explained that SCETL has hired a new director for the MA program, [Colleen Sheehan, from Villanova University](#).

VI. Approval of September meeting minutes.

A. Motion to accept the minutes. Approved-27; Opposed-0; Abstentions-1

V. Announcements

A. Mark Lussier (English) has faculty questions about retirement. The standard 3-year process is available.

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B. On Monday October 5, Dr. Neal Woodbury, School of Molecular Sciences, Biodesign Center for Innovations in Medicine, and Interim Executive Vice President of Knowledge Enterprise presented ASU's COVID-19 Testing Updates and faculty were sent a recording. The faculty voted unanimously to ask him for permission to share the recording with our units.

Approved -26/26; Opposed-0; Abstentions-0

VIII. Meeting adjourned at 4:30 p.m.

The College of Liberal Arts and Sciences
Senate Meeting Minutes
November 16, 2020
3:15 pm ▪ via Zoom

- I. Call to Order
Eric Kostelich called the meeting to order at 3:15 p.m.

- II. Dean's Report
 - A. Hiring: The College generally asks for 50 hires, but this year there are fewer than 30 hires on the list. Two hiring plans were submitted: the first plan is for 19 lines which is based on retirements and includes \$1.5m from 2019. Only 6 leadership lines have been approved. It also includes 2-3 diversity and partner hires. The second plan is clusters of 3 diversity hires in each division, and is based on online growth, which has increased (campus enrollment is flat, it did not decline). The College held back 12 resignation hires, but units are now being cleared to do some replacements hires for staff. Non-tenure track hiring is a separate request through the dean's office, and requests for lecturers need guaranteed enrollment.
 - B. The College is working with KE (Knowledge Enterprise) to rebuild capacity to pursue interdisciplinary federal grants after Kenro Kusumi left to direct SoLS. Faye Farmer embedded in The College from KE and recommended hiring senior staff to prepare unit and center grants. The College is currently making first two hires on a 5-year plan.
 - C. JEDI (Justice, Equity, Diversity, & Inclusion), with 4 members from each division, including non-tenure track faculty, recommends hiring an associate dean for diversity. Please send ideas to Associate Dean of the Faculty Linda Luecken.
 - D. Researchers still have problems using Workday Software getting budget updates for grants. Recommends going to divisional deans and working with Tricia Quitmeyer, Executive Director of Budget and Financial Services for The College.
 - E. The deadline for nominations in the internal Provost search is October 19, with a hire by Thanksgiving, the incoming provost with shadow Provost Searle for the spring.

- III. Amendment to Senate Bylaws

- IV. Curriculum committee report
 - A. Discuss SCETL MA proposal
 1. The CETL MA Classical Liberal Education and Leadership was approved -30; opposed-1; abstentions-0. The CETL MA will be sent back to the Curriculum Committee with Hilde Hoogenboom's questions about how to continue a newly established MA that already lacks graduate courses and faculty, at the same time as on the consent agenda, CETL has been approved for 3 new undergraduate

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courses. CETL's senator Kent Wright asked for detailed written comments. Associate Dean LePore explained that CETL has hired a new director for the MA program, [Colleen Sheehan, from Villanova University](#).

- V. Approval of October 12, 2020 meeting minutes.
 - A. Motion to accept the minutes. Approved-27; opposed-0; Abstentions-1

- VI. Announcements

- VIII. Meeting adjourned at 4:15 p.m.

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The College of Liberal Arts and Sciences
Senate Meeting Minutes
January 25, 2021
3:15 pm ▪ via Zoom

- I. Call to Order
Eric Kostelich called the meeting to order at 3:15 p.m.

- II. Dean's Report
 - A. Teaching: The spring is about the same as the fall, with the same accommodations, with a few more classes on campus, while most are online. We will soon start planning fall 2021.
 - B. Enrollment: The spring is about the same as the fall, with online enrollment up 20-25% and campus enrollment slightly less down.
 - C. Hiring: The College's restricted hiring plan is for approximately 20 hires, mostly scholars of color. A number have already signed.
 - D. Linda Luecken reported that The College has named Delia Saenz, Associate Professor of Psychology, as Chief Diversity Officer. JEDI (Justice, Equity, Diversity, & Inclusion) has split into subgroups on promotion and tenure, institutional climate and other aspects of diversity. Wei Li (School of Social Transformation), Laura Guerrero (Hugh Downs School of Human Communication), and Marivel Danielson (School of Transborder Studies) noted school diversity initiatives. They asked whether The College would be coordinating with units.

- III. Amendment to Senate Bylaws
 - A. First read: Eric Kostelich asked for volunteers for an ad hoc committee to update and edit the 2015 constitution and bylaws. James Lyons (SESE), Wei Li (SST), Stefania Tracogna (SoMSS), and Heather Maring (ENG) volunteered. He summarized some problems to be fixed, including incorporating approved changes from 2018, removing the restriction of "undergraduate" (Constitution, IV (a)) for the Senate's oversight, and specifying roles for officers and frequency of meetings.

- IV. Procedure announcement for handling the Curriculum Committee consent agenda
 - A. There was extended discussion. Stefania Tracogna suggested that no more was needed than ensuring that representatives of units with items on the CC report be present to answer question. Laura Guerrero, Crystal Bryce, and Tobias Harper agreed it was helpful for units to have time to prepare answers to questions. Heather Maring asked whether representatives from units could be asked to leave after they had

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answered questions and allow the Senate to debate in private. Associate Dean Fabio Milner said this was the practice at CAPC and the University Senate.

Hilde Hoogenboom outlined her concerns about abrogating faculty governance at the very beginning of the review process. Moreover, it is rare that items are taken off the consent agenda, and every rarer that they are sent back to the Curriculum Committee – at most, once a year, and for good reasons. The Senate would be bound by this procedure at every meeting for these rare occurrences.

In response to Hilde Hoogenboom’s question about whether senators could still request discussion of CC agenda items at the Senate meeting, Eric Kostelich suggested that the Senate could vote to override the procedure and allow for discussion. A straw poll will be held on this point at the March 15, 2021 meeting.

- V. Curriculum Committee report
 - A. Motion to accept the report. Approved-29; opposed-0; Abstentions-0
- VI. Approval of October 12, 2020 meeting minutes.
 - A. Motion to accept the minutes. Approved-30; opposed-0; Abstentions-0
- VII. Announcements
- VII. Meeting adjourned at 4:05 p.m.

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The College of Liberal Arts and Sciences
Senate Meeting Minutes
March 15, 2021
3:15 pm ▪ via Zoom

- I. Call to Order
Eric Kostelich called the meeting to order at 3:15 p.m.
- II. Approval of January 25, 2021 meeting minutes.
 - A. Request to change the wording in Dean’s Report (D) to: “Wei Li (School of Social Transformation), Laura Guerrero (Hugh Downs School of Human Communication), and Marivel Danielson (School of Transborder Studies) noted school diversity initiatives. They asked whether The College would be coordinating with units.”
 - B. Motion to accept the minutes. Approved-28; opposed-0; Abstentions-0
- III. Presiding Officer-Elect Nominations
 - A. Two nominations from among those Senators continuing next year were received anonymously by Nicole Barr, Assistant to Dean Patrick J. Kenney
- IV. Dean’s Report
 - A. Teaching: President Crow stated that Summer 2021 is remote, like Summer 2020, while Fall 2021 will be in-person. As we approach the fall, President Crow may decide that ASU needs to move to remote, Sync teaching if questions about vaccines, vaccination rates, and/or variants warrant it.
 - B. Enrollment: The clause “depending on enrollment” will be removed from year-to-year contracts for lecturers and instructors because of feedback.
 - C. Hiring: Wei Li (School of Social Transformation) relayed two questions from her unit, regarding guidance from JEDI on new post-docs and problems with having to accept spousal hires with random specializations, when there are pressing hiring needs. Dean Kenney stated that units should speak to their unit leadership if there are concerns regarding spousal hires. He explained that if both hires are in The College, then The College pays, while if the main hire is outside The College, then costs are shared equally between the Provost, The College, and the unit.
 - D. SYNC: Senators reported varying rules from units about asking or requiring students to have their video on. Faculty in HDSHC and English were told they could not ask students to use video, while other units had no policy. Paul LePore would check on The College’s policy. Faculty reported that breakout rooms, with faculty checking in, worked to increase student engagement, as did thanking students for turning on their video.

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- V. Curriculum Committee report
- A. Kent Wright (SCETL) asked why the proposed procedure on how to handle questions about programs and the consent agenda for the Curriculum Committee report was not on the agenda. Eric Kostelich explained it was moved to the April 12 agenda to accommodate the first reading of the proposed revisions to The College's Constitution and Bylaws today.
 - B. SPGS Director Magda Hinojosa answered questions from Hilde Hoogenboom on the SPGS online MA in International Affairs. Hoogenboom, agreeing with the need for this program, noted that when this MA program had been before the Senate originally in March 2019, faculty took it off the consent agenda because of questions about content and staffing. Keen to move the program along, deans asked SPGS to answer faculty questions in writing after the meeting and had senators vote online, without discussion. It did not pass unanimously and several senators wrote to say that they disagreed with the process and refused to vote. Hinojosa confirmed that the MA was no longer together with the McCain Institute, in-person in Washington DC, but online to increase access, with a one-week in-person component in Washington DC for meetings and networking. While currently practitioners will be responsible for the program, the plan is for tenured/tenure-track faculty to be involved in teaching, as they are already involved in oversight. It will be like the successful MA in Global Security, which is in its fourth year.
 - C. SCETL Director Paul Carrese answered a question by Hilde Hoogenboom on the SCETL PPE certificate, which gave students choices for Philosophy and Political Science courses, but only one course for Economics, CEL/ECN 394. Carrese pointed out that there was a letter of support from the chair of Economics.
 - D. Motion to accept the report. Approved-27; opposed-1; Abstentions-0
- VI. Constitution and Bylaws – first read and discussion
- A. Eric Kostelich thanked the ad hoc committee and summarized changes to the Constitution while scrolling through the document: moving three sections relating to the Constitution from the Bylaws to the Constitution; removal of “undergraduate” from IV; stipulating the role of the presiding officer-elect; requiring that the Senate meets each semester and that not only the agenda, but also minutes are posted (as in the University Senate), to build institutional memory; and allowing for perfecting amendments to be voted on by the Senate (as in the University Senate Bylaws).
 - B. Motion to forward this draft of the Constitution to the College Assembly for ratification Approved-29; opposed-0; Abstentions-0
 - C. Discussion of the Committee of Review, which no longer seems to exist, but has not been disestablished. Linda Luecken confirmed that the last elections to the committee were in 2016 and it stopped meeting in 2017. In 2012, Provost Rob Page created the

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position of Associate Dean of Faculty, which handles faculty complaints– the types of problems that could come before the Committee of Review. Such a committee would be very busy just staying abreast of issues. The current Vice Dean of Faculty Linda Luecken asked for the Committee of Review to be disestablished, as it was no longer necessary. This will be a question for the Senate in next fall.

- D. Dean Kenney suggested that next fall, the Senate establish JEDI as a Senate standing committee.
- E. The Constitution specifies reports from Standing Committees, which Eric Kostelich plans for April 12, while noting that it was not clear if all committees elected chairs, as stipulated in the Bylaws.
- F. Fabio Milner suggested that the Bylaws indicate a quorum for the Senate to vote.
- G. Eric Kostelich noted that the Bylaws are silent on whether an officer must still be a senator.

VII. Announcements

VII. Meeting adjourned at 4:40 p.m.