

College of Liberal Arts and Sciences
Senate Meeting Minutes
September 17, 2018
3:15 pm ▪ Armstrong Hall, Room 250

- I. Call to Order
 1. Sarah Risha called the meeting to order at 3:19 PM

- II. Approval of April 16, 2018 Meeting Minutes
 1. Motion to accept the minutes.
 2. Mark Schmeackle moved to accept, Michael Kuby seconded the motion.
22- Approved; 0- Opposed; 0- Abstentions

- III. Dean's Report
 - A. Student Retention
 1. CLAS has a student retention rate of 85%, we are working on 100 %
 2. The college is going to bring consultants to help students connect what they learn to what they can do in their future careers' as in internships and shadow programs.

 - B. Canvas Migration
 1. CLAS is partnering with the University Technology Office to enable a smooth migration to Canvas.
 2. Ed Plus is moving the O classes and their contents to Canvas.
 3. Faculty will receive an email soon asking to file an application, so that Blackboard information can be transferred to Canvas.
 4. Ed Tech is holding training sessions in the mornings, afternoons and one to one to whoever needs assistance in this process. Additionally, you can visit the Ed Tech at Computing Commons to ask for assistance.
 5. There is a plan to send a monthly reminder newsletter about the internal training plan.
 6. October 17, 2018 is the last day to request Blackboard new course– no shells for first-time courses will be created in Blackboard after this date.
 7. There are going to be divisional training sessions
 8. All high school students in the state are using canvas, so the transfer is more appropriate to address their needs
 9. By June 30, 2019, there will be no Blackboard shells.
 10. Cross-listed courses are dealt with as O courses.
 11. If you have any question using Canvas you can contact: CLASDEAN.TS@asu.edu

Office of the Dean

C. Budget

1. The college budget is fine and we have new revenue growth.
2. 90% of all our resources come from tuition, so when we have more students we will have more revenue.
3. We must give .25 of 1% of our base budget back to the central administration (all units know this).
4. There will be 3% merit pump this year, which is about \$4 million. Colleges will be asked to participate in 1/3 in this pump. The college will cover half and the units will cover the other half.
5. The hiring plan for this year is based on what the college can afford.

D. Fixed Term Faculty

1. Associate Dean of Faculty, Linda Luecken, proposed a change to the CLAS Bylaws in regards to the Promotion for Fixed-Term Faculty and Academic Professionals.

Fixed-Term Faculty

Current bylaw language: The College expects that candidates for promotion to Professor for professors of practice, clinical faculty, and research faculty, as well as candidates for promotion to Principal Lecturer, will typically have a minimum of seven years of experience at rank.

Proposed revision: The College expects that candidates for promotion to Professor for professors of practice, clinical faculty, and research faculty, as well as candidates for promotion to Principal Lecturer, will typically have a minimum of seven years of college level teaching experience.

Academic Professionals

Current bylaw language: The College expects that candidates for promotion to Full/Senior rank will typically have a minimum of seven years of experience at rank.

Proposed language: The College expects that candidates for promotion to Full/Senior rank will typically have a minimum of seven years of college level experience.

2. The above changes are requested so that CLAS bylaws are in alignment with the criteria defined by the University Provost. The provost office notified most academic units in CLAS of the change to university criteria. This proposed change to CLAS bylaws does not affect unit-level bylaws. Units can choose to retain or revise their own criteria.

A call for a vote will take place at the next Senate meeting October 22, 2018.

For questions contact: Linda Luecken at luecken@asu.edu or Jill Kolp at jkolp@asu.edu

Office of the Dean

- E. Dean's Strategic Planning and Academic Resources Advisory Council
 - 1. Dean Kenney proposed the disestablishment of the Dean's Strategic Planning and Academic Resources Advisory Council, which requires a change to the CLAS Bylaws. He explained the committee is not a practical idea for planning processes and is not a necessity for the college. The dean meets regularly with chairs and directors on topics such as budgetary matters and long-term direction of the college. The committee met once.

A call for a vote will take place at the next Senate meeting on October 22, 2018.

- IV. Curriculum Committee Report
 - 1. Senate voted by Google survey on September 27, 2018. Motion to accept the curriculum report. 25– Approved; 0-Opposed; 0-Abstentions
- V. Adjournment
 - 1. Meeting adjourned at 4:00pm.

College of Liberal Arts and Sciences
Senate Meeting Minutes
October 22, 2018
3:15 pm • Armstrong Hall, Room 250

- I. Call to Order
 1. Monica Gaughan called the meeting to order at 3:16 PM
- II. Approval of September 17, 2018 Meeting Minutes
 1. Motion to accept the minutes. 27- Approved; 0- Opposed; 0- Abstentions
- III. Dean's Report
 - A. Hiring Plan
 1. The Dean stated that there are about 40 faculty lines to fill this year as part of the hiring plan. Seven of these are for leadership positions across CLAS.
 2. The Dean noted that confirmation of the final hiring plan is likely to continue to be in September of each year, after the 21st day of the semester.
 - B. College Name Change
 1. The Dean announced that CLAS is changing its name, at the request of President Crow, to:
The College
Liberal Arts and Sciences
 - C. Development Update
 1. CLAS has a 2020 development goal of \$150M.
 - C. Merit Raises
 1. There is going to be a merit increase of up to 3%, which will be reflected in January 2019 paychecks. Chairs and directors will make recommendations for merit increases in their units.
- IV. Curriculum Committee Report
 1. Motion to accept the Curriculum Committee Report: 27– Approved; 0-Opposed; 0- Abstentions
- V. Disestablishment of Dean's Strategic Planning and Academic Resources Advisory Council
 1. Motion to amend the CLAS Bylaws to disestablish the Dean's Strategic Planning and Academic Resources Advisory Council: 23-Approved; 2-Opposed; 2-Abstentions

Office of the Dean

- VI. Fixed Term Faculty Bylaws Change
 - A. These changes bring CLAS bylaws into alignment with criteria defined by the University Provost. These changes do not affect unit-level bylaws. Units may retain or revise their own criteria. Discussion clarified that rank is different from college level experience, and is designed to give greater flexibility to units to appoint and promote fixed term and academic professionals commensurate with their experience (rather than a minimum time). These changes will help with retention, morale, and rewarding excellence among these faculty colleagues.
 - 1. Motion to revise bylaws to:
 - Fixed-Term Faculty**
The College expects that candidates for promotion to Professor for professors of practice, clinical faculty, and research faculty, as well as candidates for promotion to Principal Lecturer, will typically have a minimum of seven years of college level teaching experience.
 - Academic Professionals**
The College expects that candidates for promotion to Full/Senior rank will typically have a minimum of seven years of college level experience.
 - 2. Motion to accept revisions: 26-Approved; 0-Opposed; 1-Absentions
- VII. Announcements
 - A. The Health Impact Program
 - 1. Sarah Risha announced that the Health Impact Program (HIP) is an excellent resource for faculty. Information can be found at <https://cfo.asu.edu/hip>
- VIII. Adjournment
 - 1. Meeting adjourned at 4:00pm.

College of Liberal Arts and Sciences
Senate Meeting Minutes
November 19, 2018
3:15 pm • Armstrong Hall, Room 250

- I. Call to Order
 1. Monica Gaughan called the meeting to order at 3:16 PM

- II. Approval of October 22, 2018 Meeting Minutes
 1. Motion to accept the minutes. 22- Approved; 0- Opposed; 0- Abstentions

- III. Dean's Report provided by Linda Luecken, Associate Dean of Faculty
 - A. Undergraduate Retention
 1. CLAS is currently at 85% retention, and would like to move to 100% retention.
 2. CLAS is developing additional programs to integrate career planning throughout the curriculum, using internships shadowing, alumni, and in-course integration.
 3. CLAS is using "The Career Leadership Collective" to develop this programming, with Associate Dean Paul LePore serving as lead. November 7, 2018 was the kickoff with 90 attendees. There are six working groups that will be meeting through the spring: 1) philosophy; 2) into the classroom; 3) outside the classroom; 4) student life cycle; 5) partnership networks; 6) measurement and storytelling.
 - B. Curriculum Reviews
 1. The Senate discussed the process related to curriculum review that leads to purges of undergraduate courses. Several Senators reported that their units have a review process for courses proposed for purging, but it is also apparent that some units do not have transparent procedures in place for this process.

- IV. Curriculum Committee Report
 1. School of Civic and Economic Thought and Leadership explained that the new BS program adds quantitative elements to the curriculum, allowing polimetrics and econometrics to substitute for one foreign language.
 2. Motion to accept the Curriculum Committee Report: 20– Approved; 2-Opposed; 0-Abstentions

- V. Workday and Grants
 1. Problems related to the incomplete transition to Workday for grants management were discussed. Data are incomplete and inaccessible, which has a particularly negative effect on young faculty (but we note that it has been disruptive for all grants funded faculty).
 2. Sarah Kern, Grant & Contract Officer for the ORSPA Financial Oversight office is available to any researcher or unit for technical assistance. Contact at Sarah.Kern@asu.edu. Several Senators noted that while this is helpful, it does not solve the problem, and that the CLAS Senate should make a clear statement about faculty needs.

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3. By acclamation, we agreed that Gaughan send a note to OKED stating the following:
The CLAS Senate is concerned about the poorly implemented transition to Workday, which has resulted in significant disruptions to grant-funded research at ASU. While this is negatively affecting all grants-funded researchers, it is having particularly negative effects on new investigators, who are especially vulnerable by virtue of their career stage. The CLAS Senate requests an expedited implementation timeline that will enable researchers to know when they will have accurate, timely, and complete access to their grants budgets. When, exactly, does ASU plan to have all data loaded into the Workday system? Furthermore, what systematic support is available to grants-funded faculty to learn how to use the Workday system?

VI. New Business

- A. Items the CLAS Senate would like to learn more about:
 1. Decisions that affect faculty, how are they made? For example, software decisions seem to be made without faculty consultation, and changes are made without adequate advance notice (e.g., RP Now/Proctor U; Canvas/Blackboard; Workday).
 2. When users notify UTO about problems with software, how are they investigated and aggregated, and who is responsible for requiring responsiveness from vendors to solve problems?
 3. Perhaps invite Jim O'Brien, Chief of Staff, to speak to the Senate about how the above mentioned processes work.

VII. Adjournment

1. Meeting adjourned at 4:00pm.

**The College of Liberal Arts and Sciences
Senate Meeting Minutes
January 14, 2019
3:15 pm ▪ Armstrong Hall, Room 250**

- I. Call to Order
 1. Monica Gaughan called the meeting to order at 3:15 PM

- II. Approval of November 19, 2018 Meeting Minutes
 1. Motion to accept the minutes. 23- Approved; 0- Opposed; 0- Abstentions

- III. Dean's Report
Paul LePore, Associate Dean for Student and Academic Programs
 1. Overall goals are to focus even more on academic achievement, with a primary goal of 90% retention. Current freshman retention is 82/83%. Fall to spring retention is up 1%. Managing "the swirl" is a major priority; "the swirl" refers students who change school, major, campus, or department. Efforts to manage "the swirl" should not displace efforts to serve less peripatetic students.
 2. The College has been implementing the "First Year Forward" initiative. This has resulted in focused attention on first year students:
 - a. the quality of first year courses in majors;
 - b. revamped Armstrong Hall;
 - c. expansion and maintenance of residential college programs;
 - d. 40% of first year students swirl.
 3. Next initiative (in addition to First Year Forward) is Transfer Matters. Faculty are working on recommendations that are due May 1. This will include:
 - a. More seamless "onboarding" of transfer students;
 - b. Units need to develop plans for how to implement;
 - c. Faculty teams are currently working to identify ways to implement Transfer Matters;
 - d. 25% of transfer students swirl.
 4. Advising has been reorganized so that lower division students are advised in one of three College advising hubs in Armstrong Hall.
 - a. There is one advising Director for each Division, and advisors come from the units.
 - b. Cross-training will help ensure greater continuity for students.
 - c. Better centralized marketing will help smaller majors.

Office of the Dean

- d. Representatives are available from other student offices (e.g., financial aid, study abroad).
 - e. Future Center is being developed for career planning.
 - f. 35-36% of visitors are first year students.
 - g. Responsibilities include:
 - Running orientation
 - Helping students explore broader educational and career options.
5. Senator concerns included:
- a. What are the plans for exit interviews of students?
 - b. Why isn't there easier poor grade forgiveness?
 - c. How can we use machine learning to identify at-risk students?
 - d. We need to modify drop policies.
- IV. Curriculum Committee Report
- 1. No curriculum committee report to approve this month.
- V. Announcements
- 1. Workday
ORSPA is working on a fix to enable PIs to use the Workday system more easily.
 - 2. UTO is undertaking a multi-stream "Innovation Collaboratory" to identify and plan for next generation educational technology. An important component of the initiative is the involvement of faculty.
 - 3. At the March meeting, the Senate will hear more about UTO activities from Lev Gonick, Chief Information Officer.
- VI. Adjournment

**The College of Liberal Arts and Sciences
Senate Meeting Minutes
March 18, 2019
3:15 pm ▪ Armstrong Hall, Room 250**

- I. Call to Order
 1. Monica Gaughan called the meeting to order at 3:15 PM

- II Lev Gonick, Chief Information Officer, University Technology Office briefed the Senate on major initiatives in UTO, including:
 - a. Innovation Collaboratory, which includes faculty and educational technology staff working together to address information technology needs and strategic planning. There are three work streams: Digital Literacy, Student Success, and Next-Gen Learning Environment. For more information, or to join, go here: <https://ic.asu.edu/>.
 - b. UTO has hired James McCabe from NASA to work on Computational Research Core Facilities. Interested people should contact him at James.McCabe.1@asu.edu. The University Senate is also working on this.
 - c. The big challenge right now is transition to Canvas. UTO is partnering with The College to triage and prioritize the transition. For more information, contact Rodney.Gemoll@asu.edu or Gemma.Garcia@asu.edu.
 - d. ASU does not have a Center for Teaching and Learning. We are considering how to come up to speed and move forward with a digital model. A key finding is that there is a lack of capacity to deal with professional development of faculty, which should be in a variety of forms, including peer-to-peer, professional staff, and students as coaches.
 - e. After the big challenge (of Canvas migration), priority will be to develop faculty professional support in a computing commons.
 - f. Senators noted that there are number of useful models (for faculty professional development), including at Nebraska, University of Virginia, Columbia, and University of Maryland.
 - g. Gonick mentioned that ASU has acquired site licenses for a collaboration platform called Slack (in addition to Zoom, already rolled out).
 - h. Gonick noted that it is not the ASU model to centralize, so there is a need for UTO to partner with units.
 - i. Questions and comments included:
 - UTO bypasses faculty on major decisions. Ex. ASU Verify
 - No technology product operates at the scale ASU needs.
 - Senators observed that UTO is under-resourced with respect to academic

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information technology. Gonick noted the need for internal reallocation of resources.

- teaching evaluations should reflect incorporating technology
- WORKDAY is still a mess at the research interface
- Can ASU work with Canvas as a contractor rather than expecting individual faculty to “upvote” solutions with Canvas. “Upvoting” is inefficient, and ASU loses out on the power of our contract.
- Recommendation to create a UTO feature on MyASU page that allows complaints and concerns to be registered.
- how can faculty be incorporated into UTO, particularly in our ability to identify technology-related problems. There is a top-down approach to UTO→faculty communication, but we need there to be mechanisms for faculty→UTO communication.

→Gonick commented that complaints are triaged in terms of severity (like security breaches) and faculty pointed out that we need a “system for the paper cuts”—the burden on faculty that results in inefficiencies and grievances for no good reason. How do we make faculty grievances into UTO grievances? The idea that we should write to Gonick was rejected as not a system.

- j. See also Appendix A, written responses from Gonick, 3/19/19.

II. Dean’s Report

- Over 50% of growth at ASU is in science (specifically Biology and Biochemistry)
- Budget is historically based, and not based on growth
- Hiring is in full swing, including partner accommodations.
- Associate Dean Linda Luecken proposed that the Bylaws be amended so that the Dean’s Faculty Advisory Council include fixed term faculty at highest rank to review fixed term faculty. Currently the committee is comprised of nine full professors. The allocation would be one person from each division. The fixed term faculty representatives would only participate in the decisions related to fixed term faculty. Vote on amendment will be at next meeting.

III. Curriculum committee report

- DAT undergraduate proposal
Concern that degree road map does not get to software and programming (e.g., R and Python) to support data science until the 300 level courses. The SOMS representative noted that this was a function of teaching availability, and that the DAT group would welcome a further working group to iron out implementation issues. <<Gaughan passed this idea on to Paul LePore with Senator names who may be interested in such a working group>>
- Master of Arts in International Affairs and Leadership
No representative was present to address questions related to this new MA

Office of the Dean

program. The Presiding Officer removed it from the Committee Report. See Appendix B for further details.

- c. The Curriculum committee report—without the MA in International Affairs and Leadership—was approved unanimously.

IV. Announcements

- a. Minutes of January 14, 2019 meeting will be reviewed and approved at the April meeting
- b. The election for Presiding Officer Elect will take place at the April meeting. Nominations were solicited, and will remain open until the vote at the April meeting.

APPENDIX A

Written follow up from Lev Gonick, CIO, dated 3/19/19; email to Monica Gaughan

1. [Vote Ups](#) – The Academic Technologies group has been tracking the Vote Ups brought forward by ASU Faculty and Designers for some time in a [Google Document](#). Whenever a new item is mentioned it is added to the list. The list is sent weekly to the College Canvas Liaisons with the ask that they share it out to their units. The team has already developed a Google Form to collect and track Vote Ups going forward. We are looking into adding the Google form to our LMS website under Resources for Instructors.
2. [Extra Credit](#) – we are not exactly sure why this is a concern as Instructors can add Extra Credit in the current out-of-the-box GradeBook. The migration team is creating Quick Tip videos on the topic and they should be ready by the weekend:
 1. Extra Credit on Assignments in the Grade Column
 2. Extra Credit while using Rubrics
 3. Extra Credit (Fudge Points) on Quizzes
3. RPNow online proctoring - 1/3 random review has always been the standard with RPNow. We did not reduce the percentage. Although, to be clear it is 100% record and 1/3 random review. The students do not know when they will be reviewed and the experience is the same. Since we record 100% of the exams it is possible to go back and review a student if there is a need.

Office of the Dean

There were a handful of courses that had been using ProctorU at 100% record and review when we moved to RPNOW. The Provost agreed to cover those courses at 100% moving forward. Units that have courses that have 1/3 review can pay to get to 100% reviews. The contract is setup with an option for individual units to purchase the other 66% review. Engineering is one unit that increases most, but not all of their courses to 100%. Of concern to the provost is the low number of suspicious flagged exams that are opened by faculty. Currently the rate is less than 5%.

APPENDIX B

Consideration of the Master of Arts in International Affairs and Leadership was tabled at the March 18, 2019 meeting because there was no one present to answer questions. Dean Kenney requested to open an email question and answer period followed by an email vote to move the MA program forward. Presiding Officer Gaughan and Presiding Officer Elect Risha were consulted and concurred with Dean Kenny.

The request for questions was first sent by email on March 25, 2019, with a deadline of March 27, 2019.

Two Senate members objected that this was not a regular way to do Senate business.

Several questions were submitted:

“Questions

A.

The proposed program in International Affairs and Leadership leaves out significant swaths of the world, namely Asia and Russia. I could add Africa. The courses and the expertise of diplomats lies in Europe and Latin America. This is a program in the West, for the most part.

This curriculum also has a gender problem, as definitions of leadership, to judge by examples, are almost exclusively men. Is the McCain Institute expecting any women to take the MA?

I don't understand a course titled: AL 508: Transatlantic Relations: Does Europe Still Matter?, when the course description and contents never question whether Europe matters. China is part of this course insofar as it relates to Europe's relations with China.

IAL 505: The Modern Global Economy: Dollars and Sense lists 3 books and has no topics on its syllabus.

IAL 511: Human Rights and Realpolitik does include Asia and Russia. IAL 512: Setting a Global Counterterrorism Agenda, includes the whole world.

IAL 501: Principles of Character-Driven Leadership, has nothing to say about leadership by women.

IAL 503: Applied International Leadership: Case Studies, mentions ONE woman leader, Eleanor Roosevelt.

Office of the Dean

IAL 514: Transnational Challenges - Combatting Human Trafficking, is about trafficking in the United States, without the international dimension of where usually women are trafficked from to the United States.

I understand that this is a special issue for Cindy McCain and the McCain Institute and I'm glad to see it in the syllabus. But it seems to be poorly integrated. In part this is because the program does little to address leadership for women.

Finally, I think the language standards are a bit low. I think the McCain Institute is doing its students a disservice if they do not require knowledge of other languages, rather than make this a preference, but not a requirement. For an MA program, students have gone to colleges, which generally require some form of language study.

B.

What, if any role, do tenured and tenure track faculty play in supervising the program? How will Faculty Associates be identified and selected?"

On March 29, 2019, Dean Kenney emailed the following responses to the Senate:

“Responses

Yes, we do plan to have women teach in the program and are actively recruiting several to serve as faculty associates in our program. Kristen Leanderson Abrams, Senior Director for Combatting Human Trafficking, is scheduled to teach IAL 514: Transnational Challenges – Combatting Human Trafficking in Fall 2020. We are currently meeting with Catherine Novelli, former Under Secretary of State for Economic Growth, Energy, and the Environment, to teach IAL 505: The Modern Global Economy in Summer 2020 and Colleen Graffy, former Deputy Assistant Secretary of State for Public Diplomacy for Europe and Eurasia, to teach a class on public diplomacy.

The courses being proposed in this process are only the first round of courses that we plan on teaching immediately. We are currently developing several courses to add to our program in the near future. The first is IAL 519: Pax America and Brazil, Russia, India, and China (BRIC) which will explore shifts in power from the superpower world of the past to increasing regional areas of influence. The second is IAL 518: The Future of Africa which will focus on economic and democratic development throughout the continent while addressing the challenges of poverty, pandemics, corruption, and terrorism. Additionally, we are already on the second draft of the IAL 502: U.S. National Security Policy syllabus and have included a significant component on China and other emerging state actors.

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We agree that knowledge of other languages is a priority for all students. However, our program does not have the ability to provide comprehensive language training that is needed to make this a requirement for completion of the program. In the future as our program grows, we intend to expand our capacity to include language capability as a graduation requirement. For now we will clearly give admissions preference to students with foreign language capability and work with students who don't to obtain such capabilities during the practicum requirement.

All degrees are housed in academic units. In this case, Director Cameron Thies in the School of Politics and Global Studies is responsible for the degree. All faculty hired to teach the degree, irrespective of title (e.g., instructor, professor of practice, lecturer, clinical), must be approved by the dean's office."

The Senate was notified by email on April 2, 2019 that the vote on the Master of Arts in International Affairs and Leadership program was 14 approve; 2 disapprove; 0 abstention.

---End---

The College of Liberal Arts and Sciences
Senate Meeting Minutes
April 15, 2019
3:15 pm ▪ Armstrong Hall, Room 250

I. Call to Order

Monica Gaughan called the meeting to order at 3:15 PM

II. Dean's Report

Linda Luecken, Associate Dean of Faculty and Jill Kolp, Director, Academic Personnel

1. Discussion on a proposal to add three fixed term faculty at rank to the Dean's Faculty Advisory Committee, one question was raised by a Senator. The concern was whether the fixed term faculty would understand every rank and file dimension. Kolp clarified that as with tenure track faculty, the fixed term members would hold the top rank-in-title.

Approved: 22; Opposed: 0; Abstention: 1

2. Paul LePore, Associate Dean for Student and Academic Programs presented on the academic integrity initiative headed by Deputy Provost Stephanie Lindquist. This is an ASU-wide effort to come up with more consistent policies and practices to mitigate academic dishonesty. There is a high level of inconsistency across ASU due to decentralization. The idea is to create a system of accountability so that cases can be tracked, and sanctions can be more consistent.

The College has the best approach with Amanda Smith, Senior Director of Academic Services in an online reporting system that anyone can use, and nearly weekly academic grievance committee. Fabio Milner, Associate Dean of Graduate Initiatives, handles cases related to graduate students. Amanda Smith is available to present to individual units about The College resources on academic integrity.

a. Senator questions/comments included:

- Is there a way to use Turn It In automatically?
- Turn It In and Safe Assign appear to yield different results
- Inter-professor variability is a problem
- What are the incentives for using tools to detect academic dishonesty?

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- The College could do more to support faculty knowledge about and use of these technologies.
- Video cam verification can still be manipulated.
- Has there been consideration of requiring faculty to do this?

III. Approval of January 14, 2019 Meeting minutes

- a. Approved: 22; Opposed: 0; Abstention: 1.
- b. Minutes of March 18, 2019 were not approved and need to be considered in the new academic year.

IV. Curriculum Committee Report

- a. Paul LePore is ex-officio member of the Curriculum Committee. It has nine members, they meet six times a year to consider 60-70 proposals. There are also online discussions. Approving a degree can be a two-year process.
- b. Gaughan noted that the Senate has no sub-committees, including the Curriculum Committee. According to The College bylaws, the Senate is an independent level of review.
- c. The Senate began with a discussion of the consensus committee report. The MA in Classical Education was a particular focus because the School of Historical, Philosophical and Religious Studies was not consulted in the development of its proposal. The Senator from that School expressed that at their faculty meeting that morning, there were concerns about duplication with existing classes. There was extensive discussion, which led to a unanimous vote to set aside consideration of this program in order to consider the rest of the curriculum committee report.
- d. The PhD in Spanish Linguistics was then identified as a proposal for which Senators had questions, specifically:
 - There is no impact evaluation or assessment of overlap with the existing PhD program in Spanish Literature.
 - Should the Mary Lou Fulton Teacher's College be consulted given that one of the rationales for the new degree program is to staff public schools?
 - Can the School support both PhD programs? Are there sufficient faculty at appropriate rank to do so?
 - Will there be enough students to support graduate courses?
 - The proposal guidelines point out there should be an internal (to the unit) faculty governance review completed in addition to review by the School Director.
 - There are no student learning outcomes or assessment plan.

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As with the MA in Classical Education, the Senate voted unanimously to set this aside to complete the curriculum review.

- e. For the Curriculum Committee report (excluding the MA in Classical Education and the PhD in Spanish Linguistics), the vote was Approved: 21; Opposed: 0; Abstention: 1.
- f. A vote on the proposal for the MA in Classical Education was held separately as follows: MA Classical Education: Approved: 1; Opposed: 19; Abstentions: 2.
- g. A vote on the proposal for the PhD in Spanish Linguistics was held separately as follows: Approved: 0; Opposed: 21; Abstentions: 1.

V. Election

We held the election for Presiding Officer Elect of the Senate. The vote was:

Eric Kostelich: 12

Hilde Hoogenboom: 9

There were no write-in candidates.

VI. Adjournment