

**Date:** June 2, 2015

**To:** Chairs and Directors, for the Faculty in the College of Liberal Arts and Sciences (CLAS)

**From:** Cheryl Conrad, Ph.D. Associate Dean for Research

**Re:** **CLAS Bridge Funding:** To provide support for faculty who might be in-between funding and have exhausted other funding sources.

**Eligibility Criteria**

- Faculty currently has no money for research with IIA account presently exhausted.
- Track record of sponsored funding as PI or co-PI for over 5 years until recently (funding must not have ended prior to the last two years).
- A sponsored proposal is currently under review with a start date within the next six months. Funding will be provided for a period up to the start date or to 6 months (whichever is shorter).
- Faculty home unit is willing to contribute 20% of the request funded by CLAS/OKED (e.g., \$25K requested from CLAS/OKED requires 20% of that \$25K amount (or \$5K) from unit for a total of \$30K requested).
- Maximum amount requested from CLAS/OKED is no more than \$25K per award (which is \$30K with unit 20% contribution). Awards are contingent upon availability of funds.
- There is no funding deadline, but when funds are exhausted, the funding mechanism may be re-evaluated for possible future re-investment.
- Extensions of funding will not be considered through this funding mechanism.
- One request per faculty member over a two-year period.
- If multiple requests come from a single unit, the chair or director should prioritize, since awards depend upon availability of funds and investment from chair/director.

**To apply, the chair/director submits the request to the associate dean for research:**

- Name of Chair/Director, unit, confirmation of support and the amount of the support
- Name of faculty, title, contact email and phone number
- Requested amount (total, college/OKED and unit contributions also broken out).
- Length of funding request. The maximum funding period is six months, or shorter if the start date for the grant proposal is less than six months.
- A description of the consequence of not having bridge funding.
- A table that lists research grant support to show recent and continuous funding for five years. Each funded grant should have the following information provided:
  - Name of funding agency, grant number, your name and role (PI or co-PI), funding date ranges, total direct costs with indirect costs in parenthesis, and title of funded grant
- A table listing current proposals that are pending (do not list proposals that have been recently declined). Use the same format for past grant support.
- Budget and justification
  - Allowable expenses
    - Technician or postdoctoral salary
    - Expenses needed to keep research program running
  - Unallowable expenses
    - PI or co-PI salary for summer or course buy-out
    - Funding for graduate student (should use TA lines)
    - Travel or conference expenses