ASU College of Liberal Arts and Sciences
Arizona State University

WAIVER OF RECRUITMENT

Department: **Dept Code:**   **Mail code:**

Waiver for: (include CV/resume) **Supervisor:**

Rank/Title: (see ACD505-02 or ACD505-03 for allowable titles/ranks)

Appointment period: to   (full AY: August 16 to May 15; full FY: July 1 to Jun30)

FTE%	Requested salary	Acct #	Funding Source	Position #

Type of Hire

Regular

Non-track or Non-continuing (NT/NC)

Variable (<90 days, PRN, or semester only)

Term of Hire

Academic Year
Fiscal Year
Summer
Semester

Classification

Faculty (see ACD505-02)
    Tenured
    Tenure-track
    Not on track (year to year)

Academic Professional (see ACD505-03)
    Not on track (year to year)
    On track
    Continuing status

Postdoctoral Research Associate
    Not on track (year to year)

Staff
    At will

FTE Impact

Is this a new line to your unit or a backfill?
    New line to the unit
    Backfill (replacement can be different title)

If backfill, who is being replaced?

(First/Last Name)

(Title)

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1. Provide a brief justification for hiring this individual and the reason for requesting a waiver of recruitment.

2. Briefly describe the scope of work to be performed by the individual.

3. Describe how the individual meets the minimum qualifications for the position.

 #   Approvals

Unit Contact name:	Chair/Director signature:	Dean's Office only Dean signature:	Provost's Office only Vice Provost signature:
Extension: Date: Chair/Director name:			